

## FRIENDS OF WOORE SCHOOL

MINUTES OF MEETING – FRIDAY 11<sup>TH</sup> OCTOBER 2019, 8PM, COOPERS ARMS, WOORE



### Date of next meeting:

**THURSDAY 14<sup>TH</sup> NOVEMBER 2019-**

**ANNUAL GENERAL MEETING- AGM- 8PM- WOORE NURSERY AND PRIMARY HALL.**

### In attendance:

Sarah Scott (Vice-Chair)  
Jessica Lear (Treasurer)  
Lydia Beeston (Secretary)  
Sarah Shapiro  
Claire Marsh  
Sonya Cleverton  
Liz Bennett

### Apologies

Sarah Shapiro  
Eilisa Gill

### **Agenda for the evening**

- BIG WELCOME to new members- All
- Finance update- JL
- FOWS "Spook-tacular Disco"- 23<sup>rd</sup> October 19
- Morrison's Bag Packing idea
- Communications/Committee looking ahead
- Actions captured in meeting
- Reminder AGM Meeting- 14<sup>th</sup> November 19
- AOB- All

### **New Members- Welcome!**

- New members which we are thrilled about. Welcome to Sonya Cleverton and Liz Bennett.

### **Finance update- Jess**

- JL updated the committee; current balance: **£2,856.00**
- Since last meeting, FOWS have donated **£1,310** in total in 2019 Autumn Term. Mrs Ward received. This has paid for;
  - £400- Individual reading books for reading at home- Book banded- £400
  - Guided Reading Books- Upper KS2- £400
  - SEN/Inclusion Resources- £300

- Design & Technology resources- £210
- CM confirmed £60 paid to Beryl for the hire of the Village Hall for the Halloween Disco- 23/10.
- JS confirmed that Debbie Owen has completed the financials ready for AGM next month. As always an extended thank you to Debbie for doing this.

## FOWS “Spook-tacular Disco”- 23<sup>rd</sup> October 19

**Date:** Wednesday 23<sup>rd</sup> October

**Time:** 5:30pm-7:30pm

**Venue:** Woore Victory Hall

- Majority of meeting focused on the Halloween Disco.
- Agreed actions and owners in readiness. Please see actions below.
- Food- agreed as a team- 100 baps, 100 sausages, ketchup, condiments and baps.
- Agreed- Glow sticks would be made available for the children- 10p each and would be collected by Sarah Shapiro.
- **Hall being opened from 4pm- FOWS would appreciate everyone who can help set up and clear up after the event ☺**
- Floats- agreed would need 3 floats in total- Door, Bar and Food. Meeting to count floats arranged with members of FOWS on Friday 18/10/2019.

We are super excited about the event and we hope that all parents and the communities in and around Woore will come to support.

Huge recognition and thank you also to our local pub ‘The Falcon’ Woore as their Halloween event on Saturday 26<sup>th</sup> October will be donating to us from money made on the day for the Pumpkin competition.

## 2019 AGM (Annual General Meeting)

- Date confirmed- Thursday 14<sup>th</sup> November 2019
- Time confirmed- 8pm
- Location confirmed- Woore Nursery & Primary School Hall
- Financial report will be presented by JL at the meeting.
- Chair report will be created and covered by Vice Chair- Sarah Scott.
- Agenda to be shared on social media 1 week prior.
- Mrs Ward will be contacted once new committee board members confirmed.

## Communications/Committee looking forward

Agreed that FOWS would review the ‘active ‘committee members regularly and ensure as a minimum that its formally reviewed quarterly at face to face meetings so we keep our contact names on active groups, i.e. Facebook, minutes on email, what’s app up to date and reflect those who are actively participating/engaged on FOWS.

- **Due to personal circumstances we have sadly said goodbye to Richard Tyrell from the committee with immediate effect.** Everyone at FOWS wish Richard all the very best and a huge thank you for his involvement over the past 12 months. Mrs Ward and staff are aware.
- Decision made by committee board members - given AGM next month that the committee board members would make no immediate changes to roles. Mrs Ward supportive.

## AOB

- **Presentation of money donated-** Good suggestion from HJ on end of term- FOWS using opportunity to present the school/Mrs Ward with a cheque which could then be used for promotion of the charity. One to agree once the new committee formed for 20/21.
- **Supermarket Sweep- Provisional date- 8<sup>th</sup> December 2019.** HJ has done a sterling job of working with Morrison's Market Drayton on getting Friends of Woore signed up. Agreed immediate action was to engage Mrs Ward to put suggestion forward. Meeting planned face to face Monday 21<sup>st</sup> October 2019. If agreed, then planning will start with immediate effect.

## Actions captured – to review at next meeting (Oct 19)

- FOWS 20/21 Mission Statement and Values- refresh and share with Mrs Ward-**completed.**

## Halloween Disco 2019 owners & actions

- **Food-** Julian & Helen Jackson
- **Photography-** Rob Bennett
- **Drinks/Inc. Bar-** Dan Marsh.
- **DJ-** Helen confirmed booked and will be paid on the night.
- **Door/Security/Gate for £ collection for entry-** Gary (Sonya's husband)
- **Decorations-** Sarah Scott leading/ All supporting
- **Tea/Coffees/Candy-** Per Cup Geoff Chevins / Lydia Beeston
- **Halloween Fancy Dress completion prizes-** Lydia Beeston
- **Champagne Bucket-** Helen Jackson
- **Mulled Wine-** Lydia Beeston
- **Slow Cookers-** everyone!
- **Floats/ money-** Jess Lear