

FRIENDS OF WOORE SCHOOL

MINUTES OF MEETING – WEDNESDAY 10th APRIL 2019, 8PM, WHEATSHEAF ONNELEY

Date of next meeting: Wednesday 8th May 2019, 8pm at The Coopers Arms, Woore.

In attendance:

Richard Tyrrell (Chair)
Eve Bailey (Vice-Chair)
Jessica Lear (Treasurer)
Lydia Beeston (Secretary)
Sarah Scott
Sarah Shapiro

Apologies

Claire Marsh
Natalie Bowen-Jones
Helen Jackson
Sarah Cheadle

Agenda for the evening

- Finance update- JL
- Outstanding actions from last meeting- RT/LB
- Communications/Committee looking ahead- RT
- WI Big Breakfast – March 2019 – A BIG Thank you- £250 raised for FOWS!
- I Pad's update
- Summer Fete 2019- RT/All
- Actions captured in meeting
- AOB- All

Finance update- Jess

- JL updated the committee; current balance: £4,635.00 in the bank
- Apologies from JL – March minutes- balance logged as £4,653.00.
- Outgoings going/gone out since last meeting: £66.50 Easter Eggs, £30 I pad Repair
- **New Balance after outgoings this month- £4,605.00**

Outstanding actions from last meeting (will review and update in March 19 meeting)

- **Accounting- Jess** to update Santander account with Richards details for signatures on cheques- ongoing
- **Summer 19 Fete- Richard**- follow up on prospective bands/singers for the fete- ongoing- ongoing.
- **Donated I Pad Repair**- Good news- I Pad has now been repaired. **Completed- Apr 19**
- **Summer Fete 19- Jess** to get off Natalie the list of all the businesses from the previous year's adverts in brochure so can start engagement- **completed- Apr 19**

Communications/Committee looking forward

Agreed that FOWS would review the 'active' committee members regularly and ensure as a minimum that its formally reviewed quarterly at face to face meetings so we keep our contact names on active groups, i.e. Facebook, minutes on email, what's app up to date and reflect those who are actively participating/engaged on FOWS.

Change to Vice Chair Role and Responsibilities~ Announcement

- Eve Bailey (Vice Chair) has made the very difficult decision to stand down from her vice chair duties and the committee for now due to recently taking up Chair of Governor role for Woore Nursery and Primary. Eve will continue to support FOWS as much as she can for on the day events, but will not be attending monthly meetings etc. We would like to say a HUGE thank you to Eve who has been supporting FOWS for at least 5 years now and what a fantastic member she has been. The fundraising events wouldn't have been as successful as they have been without Eve.
- We congratulate and welcome Sarah Scott who put her name forward and was successfully voted in by the committee members to take on the Vice Chair role within FOWS with immediate effect.
- 29/04/2019- Lydia has spoken with the school reception to ask for the schools website to be updated to reflect the above changes.

WI- Big Breakfast – March 2019:- £250 raised for FOWS!

- FOWS are delighted and honoured to report that the WI in Woore successfully held a fundraiser for 2 local charities in March this year.
- FOWS were honoured to earlier this month be presented with a cheque of £250 which will go towards this year's fund raising project for our I Pads.
- Personal thanks both face to face with the WI and via our social media Facebook account have been done.

I pad update

- No changes since last meeting- see below
- JL updated committee – **FOWS are just waiting on Mrs Ward contacting Jess with full invoice for the I Pad's when ready.** FOWS will then issue a cheque for the school. We very much look forward to sharing this with the school and the children.
- **29/04/2019**- Lydia has spoken with Marni direct today in the office who is going to speak with Mrs Ward to get the latest on this and respond via email.

Summer Fete 2019

- **Another very successful meeting tonight** and more progress made on the Summer Fete plans. Thanks to everyone for their input, ideas and help.

New bits covered

- **BBQ CONFIRMED- Nikki and Louise**
- **GAS CANISTER CONFIRMED- Bowie**
- **BAR CONFIRMED- Dan and Jamie**
- **BOUNCY CASTLE CONFIRMED**
- **PRIZES FOR RAFFLE CONTINUE**
 - Amazing work from Sarah Shep and Claire on this one- confirmed so far
 - Stoke Ski Centre
 - Complimentary Family Ticket- Sea Life
 - 2 day tickets- Dorothy Clive Gardens
 - Family pass- billy's farm- Amerton Farm
 - Afternoon tea for 2- Overwater Marina
- **BANDS/SINGERS-** Difficult to source but will continue following up via social media/contacts
- **Idea to purchase FOWS T-Shirts** for 'hosts' to make easier to spot on the day for HELP.
- **WOORE'S GOT TALENT IDEA-** keep simple but will have karaoke and certificate/trophy- small prize for the best musician/singer/ talent on the day.
- **HORSE RIDES-** After discussions offline via what's App group- this is now a NO GO.
- **POSTERS/AVERTS-** These are going out to local businesses from last week of April onwards- areas being covered
 - **Richard-** Market Drayton
 - **Sarah Shep-** Madeley
 - **Sarah Scott-** Woore
 - **Jess-** Loggerheads
- **URGENT/HELP-** Need to lock down travel support for the night before and after event for the tables and chairs- will cover on next meeting agenda item. Sarah Shep to see if Phil Lindop can help.
- **BROCHURE ADVERTS-** Good progress- Lydia & Jess are contacting businesses for the brochure adverts. £££ coming in and businesses making contact. Ongoing and will be covered /updates in future meetings.
- **BROCHURE CREATION-** Rich shared update that Carmel will create the brochure but will reach out to Joe the printer to let him know of this.

Reminders on some key detail from previous meetings & some change of owner names.

- **Organisers for the following confirmed so far:**
(Huge thank you to everyone- very much a team effort!)
 - **Stall holder planning** – ~~Eve Bailey~~–Changed owner Apr 29--**Sarah Scott**
 - **Advertising/ social media and 'Poster'** creation for the event- **Lydia**
 - **Engaging and working with businesses for brochure adverts-** **Jess/Lydia**
 - **Engaging & working with the Stall Holders-** ~~Eve~~–Changed owner Apr 29--**Sarah Scott**
 - **Brochure engagement** with printer (Audlem)- **Richard**
 - **Prizes for Fete's raffle-** **Claire and Sarah Shap.**

- **All agreed at the meeting- From 2019- Stall price has increased this year from £10 to £15.** If additional table/s are required this will be at a cost of £5 per table. This is more in line with other stall holding events.
- **Ideas on FOWS stalls**
 - Hook a duck
 - Chocolate Tombola
 - Name the Teddy
 - How much money in the jar
 - Rat Attack
 - Mini Golf

Just a reminder on key info for the Fete:

- Date confirmed & agreed- Saturday 13th July
- Time confirmed & agreed- 2pm-4pm
- Theme confirmed & agreed: "Woore's Got Talent"
- Main "attraction" confirmed & agreed- Inflatable Go Karting (on field)

New Actions captured in meeting- to review in May (8th) meeting

Richard

- Brochure/Printing- contact Joe the printer ASAP in Audlum re-creation of brochure.
- Market Drayton posters to drop out

Jess

- Santander Accounting- change of Chair name
- T Shirts for FOWS events- cost/ company etc
- Loggerheads posters to drop out

Sarah Scott

- Pick up with Eve re stall holders/ Map.
- Woore posters to drop out

Sarah Shap

- Pay outstanding invoice for 2018 advert in brochure
- Speak with Phil Lindop re transport help for Tables/Chairs night before and day of Fete from Village Hall to the school.
- Follow up on lead for singer on the day of Fete
- Madeley posters drop

Natalie

- Provide Richard all relevant documents for FOWS including everything and anything useful for the organisation of the Summer Fete.

Lydia

- Woore& pipegate/ Drayton Crier- musical/singers to support on the day
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AOB

- No other business

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