

FRIENDS OF WOORE SCHOOL

MINUTES OF MEETING – WEDNESDAY 13th FEBRUARY 2019, 8PM, THE FALCON

Date of next meeting: Wednesday 20th March 2019, 8pm at The Wheatsheaf Onneley.

In attendance:

Richard Tyrrell (Chair)
Eve Bailey (Vice-Chair)
Jessica Lear (Treasurer)
Lydia Beeston (Secretary)
Sarah Scott
Sarah Shapiro
Claire Marsh

Apologies

Natalie Bowen-Jones
Helen Jackson
Sarah Cheadle

Agenda for the evening

- Finance update- JL
- Outstanding actions from last meeting- RT/LB
- Communications/Committee looking ahead- RT
- I Pad's update
- Summer Fete 2019- RT/All
- Actions captured in meeting
- AOB- All

Finance update- Jess

- JL updated the committee; current balance: £4,712.00 in the bank
- Outgoings since last meeting: Annual Direct Debit for 'Parent Kind' membership.

Outstanding actions from last meeting (will review and update in March 19 meeting)

- **Donated I Pad Repair-** Natalie has given the I Pad to Richard who will take to get repaired in time for next meeting. **Richard** to then arrange handing over to the School.
- **Summer 19 Fete- Richard-** follow up on prospective bands/singers for the fete.
- **Summer Fete 19- Jess** to get off Natalie the list of all the businesses from the previous year's adverts in brochure so can start engagement.
- **Summer Fete 19- Lydia** to email Rachel James at school and confirm fly over attendance- **completed 14/02.**
- **Accounting- Jess** to update Santander account with Richards details for signatures on cheques.

Communications/Committee looking forward

Agreed that FOWS would review the 'active' committee members regularly and ensure as a minimum that its formally reviewed quarterly at face to face meetings so we keep our contact names on active groups, i.e. Facebook, minutes on email, what's app up to date and reflect those who are actively participating/engaged on FOWS.

- **Big welcome to Claire Marsh** who has joined FOWS this month. We are so happy to have an additional team player within the committee.

I pad update

- No changes since last meeting- see below
- JL updated committee – FOWS are just waiting on Mrs Ward contacting Jess with full invoice for the I Pad's when ready. FOWS will then issue a cheque for the school. We very much look forward to sharing this with the school and the children.

Summer Fete 2019

- **Another very successful meeting tonight** and more progress made on the Summer Fete plans. Thanks to everyone for their input, ideas and help.
- **Ice cream van – confirmed.** Claire organised. FOWS voted via what's App group to use 'Mister Softee' who has very kindly offered to donate 20% of the profit.
- **Local fire station crew attendance-** Lydia organised- Confirmed fire crew from Market Drayton will be attending on the day to support the event and be an attraction for families and children. NB: Subject to change given emergency call outs.
- **Fly Over:** Lydia organising- Lydia has written to Rachel James to confirm.
- **Woore Village Hall-** car park, tables and chairs – Jess organised- all confirmed with Beryl for the 13/07.
- **Organisers for the following confirmed so far:**
 - (Huge thank you to everyone- very much a team effort!)
 - **Stall holder planning** – Eve Bailey
 - **Advertising/ social media and 'Poster'** creation for the event- Lydia
 - **Engaging and working with businesses for brochure adverts-** Jess, Sarah and Lydia
 - **Engaging & working with the Stall Holders-** Eve
 - **Brochure engagement** with printer (Audlem)- Richard
 - **Bar/BBQ** – Jamie, Peter and Daniel will man the bar and BBQ this year.
 - **Prizes for Fete's raffle-** Claire and Sarah Shap.
- **All agreed at the meeting- From 2019- Stall price has increased this year from £10 to £15.** If additional table/s are required this will be at a cost of £5 per table. This is more in line with other stall holding events.
- **Pepper Street Dance school update from Eve-** unfortunately they won't be able to attend as they have another event on that day.
- **Local advertising via Parish Council magazine-** eve gave an update that only a small donation would be asked of by the parish to cover the costs of printing costs and we dates for deadlines to get poster in the magazine prior to the fete.

- **Lydia to create advert poster in time for next meeting** and start promoting fete across social media platforms. Also arrange for Audlum printers to print copies to put up around village and surrounding villages.
- **Ideas on FOWS stalls**
 - Hook a duck
 - Chocolate Tombola
 - Name the Teddy
 - How much money in the jar
 - Rat Attack
 - Mini Golf

Just a reminder on key info for the Fete:

- Date confirmed & agreed- Saturday 13th July
- Time confirmed & agreed- 2pm-4pm
- Theme confirmed & agreed: "Woore's Got Talent"
- Main "attraction" confirmed & agreed- Inflatable Go Karting (on field)

New Actions captured in meeting- to review in March meeting

Richard

- In time for March monthly meeting- donated I pad to be repaired and given to school.

Eve

- Give Rich I Pad which has been donated by Lilian Gater for repair.
- Start SMS'ing businesses for Stall engagement

Jess

- Irish Dancer for the fete- enquire with friend
- Bouncy Castle queries- possible local lady in pipe gate
- Send Claire and Sarah Shap the Raffle template letter to write out to businesses for raffle prize donations.
- Divvy out businesses to Sarah and Lydia to contact re adverts in brochures and start engagement.

Sarah Scott

- Pick up with Bowie re Gas Canister for the BBQ & also Fridge for the bar.

Natalie

- Provide Richard all relevant documents for FOWS including everything and anything useful for the organisation of the Summer Fete.

Lydia

- Summer Fete 2019 poster creation
- Speak to Sharon about horse box on the 12th PM and PM of the 13th for the tables/chairs from Village Hall to School and back.

All

- FOWS Committee photo at next meeting to upload onto Facebook page. Be camera ready!

AOB

- Richard confirmed that he is going to work with one of our local and supportive pubs in the village- The Falcon and host a monthly pub quiz. The Falcon have kindly offered that money raised from the Pub Quiz- 20% - Huge thank you to Rich and The Falcon pub for their support.

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